



FY2005 (7/1/05 – 6/30/06) Annual Work Plan

Clark Conservation District

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Mission of the Clark Conservation District

- The mission of the Clark Conservation District is to protect, conserve, and improve the natural resources of the district and to guide resource use, enhancement, and development to provide the highest quality of life for present and future citizens.

Natural Resource Priorities and Goals:

District priorities are focused on improving water quality and anadromous fish habitat in priority watersheds within the District. Priority watersheds for FY2006 include:

- East Fork of the Lewis River
- Salmon Creek
- Gee Creek
- Gibbons Creek

Factors involved in watershed prioritization for FY2006 include:

- Funding availability
- Listed Species
- Water quality

Natural resource goals of the District for FY2006 include:

- Conserve, protect, or improve anadromous fish runs in the East Fork Lewis River watershed through landowner education and assistance, and riparian area restoration.
 - Improve and protect water quality throughout the district.
 - Conserve, protect, and improve conditions for all forms of native species and create additional habitat throughout the District.
 - Develop new or revise existing conservation plans with land users providing for proper use and application of Best Management Practices in the Salmon Creek watershed.
 - Provide technical assistance and financial assistance to landowners and partners as funds are available.
- ### **Land Stewardship**
- Preserve Agriculture viability
 - Maintenance and enhancement of agricultural viability through improved stewardship

Information – Education Priorities and Goals:

- Make available supervisors or employees to serve on the County Agriculture Permit Committee, County Endangered Species Advisory Committee, Lower Columbia Fish Recovery Board Technical Advisory Committee, Habitat Partners, and the Salmon Creek TMDL Committee to provide natural resource information to these groups.
- Assist in conducting the 2006 Southwest Regional Envirothon in Cowlitz County.
- Conduct informational workshops for landowners implementing Best Management Practices.

District Operations Priorities, Goals & Funding Sources:

- By January 2006, complete effective and efficient operations including accounting, grant vouchering, personnel management, Supervisor elections & appointments, training & development, annual planning and reporting.
- Anticipated funding sources for FY 2006 include WA State Conservation Commission, WA Department of Ecology, and IAC.

| Activities for FY2006 | | Target Dates | Person Responsible | Time (Days) Required | Estimated Funding |
|---|--|--|---|----------------------|-------------------------------|
| Annual Elections/Appointments | | | | | |
| <ul style="list-style-type: none"> ▪ Prepare Supervisor Elections ▪ Review and Advertise Appointed and Elected Supervisor Positions ▪ Submit Proper Forms to the Commission ▪ Conduct Annual Board meeting/Election of Officers | | March January Dec.-March April | Carletta/Denise Carletta/Denise Carletta Board Members | | PO & Ed Admin Operating |
| WACD Activities | | | | | |
| <ul style="list-style-type: none"> ▪ Annual Meeting ▪ Dues ▪ District Operations Committee | | November June On-going | Board Members Carletta George | | PO & Ed Admin Operating |
| Grant Reporting | | | | | |
| <ul style="list-style-type: none"> ▪ Quarterly Progress Reports- Dept. of Ecology ▪ Semi-Annual Progress Reports- WSCC ▪ Voucher Progress Reports- IAC | | April, July, Oct, Jan July, Dec Quarterly | Denise Denise/Carletta Denise/Steve | | Admin Operating |
| Conduct Regular Monthly Meetings | | | | | |
| <ul style="list-style-type: none"> ▪ District Administration ▪ Review Minutes ▪ Send minutes and Treasure's Report to WSCC ▪ Approve Expenditures ▪ Review Activities | | First Thurs. of every month Monthly | Carletta Board Members Carletta Board Members Staff | | PO & Ed Admin Operating |

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|--|---|---|--|--|
| <ul style="list-style-type: none"> ▪ Guest Speakers- Invite citizens to participate or be Associate members ▪ NRCS Report and Participation ▪ District/NRCS Employee Staff Meetings ▪ District/NRCS Employee Safety Meetings | Quarterly Quarterly | Denise/Board Members NRCS Staff Denise Denise | | |
| <i>District Planning</i> <ul style="list-style-type: none"> ▪ Review and Prepare Annual Plan of Work and Long Range Plan ▪ Prepare Annual Report of Accomplishments ▪ Send Annual Plan and Long Range Plan to WSCC ▪ Send Annual Report of Accomplishments to WSCC | April Sept May Sept | Denise/Board Members Denise Denise | | PO & Ed Admin Operating |
| <i>Partners Activities</i> <ul style="list-style-type: none"> ▪ WSU Extension ▪ NRCS ▪ SW Engineering Control Board ▪ Clark County ▪ Clark Public Utilities ▪ Conservation Districts ▪ FSA ▪ Lower Columbia Fish Recovery Board ▪ Lower Columbia Fish Enhancement Group | On-going On-going Quarterly On-going On-going On-going On-going On-going On-going | Denise/Doug Denise/Rich Doug Denise Denise Denise Denise Denise Denise Denise/Carletta | | Tech Assist PO & Ed Admin Operating |
| <i>Educational/ Outreach Activities</i> <ul style="list-style-type: none"> ▪ Envirothon ▪ Workshops- WSU/Wells & Septics/HCW ▪ Manure Exchange ▪ Website | April On-going | Denise Becky | | Tech Assist PO & Ed Admin Operating |
| <i>CREP Grant</i> <ul style="list-style-type: none"> ▪ Landowner assistance and cost-share ▪ Maintenance on existing projects ▪ Policy and contract development ▪ New contracts | Ends June 2006 | Becky/Denise Becky/Denise Denise | | Tech Assist PO & Ed Admin Operating Cost Share |
| <i>Small Farm Grant</i> <ul style="list-style-type: none"> ▪ Landowner assistance and cost-share ▪ Farm Plan development and revision ▪ Educational workshops | Ends Dec 2006 | Denise/Becky | | Tech Assist PO & Ed Admin Operating |

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| <ul style="list-style-type: none"> Website Manure Spreader | | | Cost Share |
| Salmon Creek Restoration Grant <ul style="list-style-type: none"> Streambank stabilization Conservation Plan development | Ends Dec 2009 | Becky/Denise Becky Becky | Tech Assist PO & Ed Admin Operating Cost Share |
| Implementation Grant <ul style="list-style-type: none"> Landowner assistance and cost-share Educational workshops Envirothon | Ends Jun 2007 | Becky/Denise Becky Denise | Tech Assist PO & Ed Admin Operating Cost Share |
| Regional Culvert Inventory Grant <ul style="list-style-type: none"> Conduct culvert inventories on private lands Compile data from 4 counties of previous inventories | Ends June 2006 | Steve/Jessica Denise/Steve/Jessica | Tech Assist PO & Ed Admin Operating Cost Share |
| Financial Activities <ul style="list-style-type: none"> State Audit Annual Internal Audit Monthly Financial Reports Basic Funding Application and reports Grant Applications WSCC DOR | N/A May Monthly April As Needed April | Carletta Carletta Carletta Carletta Denise Carletta/Denise | PO & Ed Admin Operating |
| Legislative Activities <ul style="list-style-type: none"> Urban/Coastal Issues Task Group CREP Issues Task Group Continue communications about District activities | As Needed As Needed As Needed | Denise Steve/Denise George/Steve | PO & Ed Admin Operating |
| Native Plant and Tree Sale <ul style="list-style-type: none"> Organize and conduct plant sale | March | Denise | PO & Ed Admin Operating |

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|---|------|-----------------------|-------------------------|
| Annual Tour of Projects <ul style="list-style-type: none"> Organize a County tour of projects for Board Members and interested citizens | June | Denise/ Board Members | PO & Ed Admin Operating |
| | Oct | Staff/Board | Admin Operating |
| Annual Southwest Area Meeting <ul style="list-style-type: none"> Attend 2005 SW Area Meeting | | | |

Operating Budget for FY2006

| ANNUAL PLAN BUDGET FY 2006 (July 1, 2005-June 30, 2006) | |
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| | |
| Technical Assistance | \$ 100,000.00 |
| Administration | \$ 45,000.00 |
| Public Outreach and Education | \$ 60,000.00 |
| Landowner Cost-Share | \$ 70,000.00 |
| Professional Services | \$ 22,750.00 |
| Operating Expenses | \$ 15,000.00 |
| Equipment and Supplies | \$ 0,000.00 |
| Matching Services | \$ 82,800.00 |
| Engineering Services | \$ 75,000.00 |
| TOTAL | \$ 480,550.00 |

Washington Conservation Districts assisting land managers with their conservation choices